



Home Buyers Round Table Board Meeting Agenda

March 8, 2017
10:00 am – 11:00 am

The Village on Park Street Atrium Entrance, Main Level
2300 S. Park Street Madison WI

Call to order: 10:02

Attendees: Rebecca Wiese, Sara Whitley, Tony Gates, Nicole Kane, Laura Stanfield, Jenna Wuthrich, Ann Rachsien, Trent Halverson, Mike Daniels

1. Secretary's Report/Minutes – Rebecca Wiese/Laura Stansfield-Reviewed Board minutes from last board meeting. Mike D reported he was at the last board meeting. Nicole added that they are still discussing the budget, she has issues with Quicken. Discussed having secretary use Laptop and then save minutes into dropbox at the meetings. Motion to Approve meeting minutes: Mike D, 2nd motion: Ann R
2. Treasurer's Report – Nicole Kane – We will not approve this today. Instead we will approve via email. Nicole did report that they are doing well, sponsorship has \$21,000 so far. The Wisconsin Mortgage Banking will be giving the HBRT \$1,000 from the Lenders Training. The Realtors training has brought in \$800 as of 3/8/2018 and this money will go to professional training.
3. Committee Updates – Ann Raschein- as a group they discussed defining the roles of each committee so each knows exactly what they are expected do. They talked about creating a list of tasks and then distributing them to each committee.
 - Education Update- Lender/realtor training- discussed if changes should be made- need more help with marketing trainings
 - Membership Update- Lender/realtor training- Ellen sent an email to have members/sponsors send money in.
 - Sponsorship Update-Ellen email.
 - Communications/Marketing Update – Website costs? See addt items- Need a new chair for this committee (Brittney?). Facebook needs to be updated. Reviewed the idea of creating a Gmail account to send out all emails to group rather than emails coming from Ellen's personal email. Need to get Thank You notes out to speakers of HBE classes. Yvonne wants to charge HBRT for working on the website. She would charge \$60/hour, which some board members thought was an appropriate amount. Sara will clarify her "bullet points", especially un hiding the board page.
4. New Business
 - a. Rebecca- the sign language interpreters that came to the Saturday, March 3rd HBE class had to be paid even though the deaf man that was signed up to come didn't show up. This is protocol for interpreters and was told to MOI in advance. Even though the deaf man was reminded about the date, he ended up breaking his ankle and couldn't make it. (he emailed MOI on Saturday night). The idea for next year is to offer Sign Language interpreters ONCE a year and put this on the HBE class calendar, then any individual who needs this service can come on that date. This would be as issue if a deaf individual would need to attend a HBE class AFTER the chosen class.
 - b. Rebecca-It was brought to everyone's attention at the Lenders Training that the FHLBC is now ok with accepting an online HBE class for Down Payment Plus. Liz from FHLBC made it clear that lenders can promote taking the HUD online class for \$75 instead of a Face to Face class. The issue is that now MOI may not get the fee (\$700) from the DPP because buyers can do the online class and only be charged \$75. MOI sees this as an issue because the DPP fees are extremely important to the success of this program. In the past, when Ellen was running the HBE classes Green Path was making between \$40,000 and \$70,000 in DPP fees. MOI only made \$14,000 in DPP fees in 2017. Sara asked Rebecca to talk to MOI staff about being more forceful with lenders that MOI gets the fees if they take the HBE class, dropping the fee amount and getting the word out to all lenders that if buyers take MOI's class MOI gets the fee. Rebecca will get back to Sara.

Meeting Adjourned: 11:05 Motion to adjourn- Trent H, 2nd motion- Nicole K

Next meeting: April 12, 2018

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