

Home Buyers Round Table of Dane County, Inc. (HBRT)

Board of Director Meeting Minutes

May 15, 2020

Opening

The meeting of the Board of Directors for the Home Buyers Round Table of Dane County, Inc. (HBRT) was called to order at 3:00 p.m. on May 15, 2020 by video conference through ZOOM by Laura Stanfield.

Present

Trent Halverson, Susan Fischer, Laura Stanfield, Dave Van Beckum, Doug Dalsing, Mary Gandolfo, Kevin King, Paul Sukenik

Absent – Linette Rhodes, Ann Raschein

Approval of Minutes

Minutes for the March meeting were approved. Motion made by Paul Sukenik, second by Doug Dalsing. Motion carried.

Treasurer's Report

Paul reviewed the treasurer's report for income and expenses for March 2020 through May 15, 2020. Paul stated no income received and no checks had been written since the beginning of May. Motion made by Doug Dalsing, second by Kevin King. Motion carried.

Agenda Items

New/Ongoing Business

Movin Out Discussion

Paul discussed invoices coming through from Movin Out asking for \$625 per month to help offset administrative costs due to the cancellation of classes because of COVID 19. After much discussion and the inability to verify actual expenses, Paul proposed \$250 per month instead of the requested \$625. Motion made by Paul to approve \$250 per month to MOVIN OUT each month the education classes are cancelled due to COVID 19. Second by Trent Halverson. Doug Dalsing abstained. Motion carried.

All homebuyer education classes have been cancelled until further notice.

Vacant Board Member

Laura will be contacting Jenna Wuthrich, Dane County or Terry Goldbin, City of Madison to see if there is any interest in the board member position for Government entity. No response from Jenna.

Board of Director Election 2020-2021

We will have four positions up for reelection for the fiscal year 2020-2021 – Susan Fischer, Trent Halverson, Dave Van Beckum and Paul Sukenik.

RPF 2021

Discussion was held regarding creating an RFP for the 2021 education year. Education Committee has been tasked with looking into the requirements for the RFP.

Guest Speaker – Amy Wall (Virtual Assistant)

Amy described how homebuyer education classes could be held through ZOOM. Reviewed options and ideas on how classes would be instructed and conducted. More discussion to be held. A concern of virtual classes was the ability of those who may not have access to the internet or equipment to connect.

Review Committee Updates

Marketing Committee – (Rick Corey, Chairperson) No update

Education Committee – (Mary Gandolfo, Chairperson) No update

Membership Committee – (Sara Whitley/Michelle Flores Herrero, Co-chairperson) No update

Sponsorship Committee – (Dan Piazza, Chairperson) No update

Adjournment

Meeting was adjourned at 4:16 p.m. Motion made by Trent Halverson, second by Doug Dalsing. The next Board of Directors meeting will be determined at a future date due to the complications of COVID 19.

Minutes submitted by Susan Fischer